

**MOORE MEMORIAL PUBLIC LIBRARY BOARD OF TRUSTEES
MINUTES**

April 25, 2005

Present: Ann Dube, Sherry Sigler, Stephanie Doyle, Mary Ann Reed, Beth Ryker Steiner, Sara Moreno

Absent: Elaine Schmitz, Nelle Leach, Gerry Steed, Beverly Mitchell

The meeting was called to order at 4:10 p.m. Minutes from the Feb. 28, 2005 meeting were approved as written.

Beth Ryker Steiner gave the Librarian's report:

1. The library's Fine-free week, held during National Library Week, April 11-15, was a great success. 215 people had their cards cleared of fines. A total of \$1515.52 in fines was forgiven.
2. The FY2006 budget proposal for the Galveston County Library System has been approved by the Lay Advisory Council. The System is asking for a small increase to cover increased costs of operation.
3. Two part-time employees of the library have resigned. Keyla Stoots has left from circulation, and Sandy Olvera from the Children's Dept. will be leaving June 6th. Interviews are taking place to hire Keyla's replacement. Sandy will be covering for Jacki Link in Technical Processing for six weeks while Jacki recuperates from surgery. Recruitment is expected to start this week for Sandy's position in Children's.
4. The library has selected three individuals to fill the two-month summer positions.
5. Computer classes are going well, with visible progress by the participants.
6. The replacement of the HVAC (heating and air conditioning) system is going well. Piping replacement has been finished, and unit replacement has started and is expected to finish by the end of the second week in May.
7. The library has subscribed to an online database for car repair. Mitchell online is currently available for up to three concurrent users on computers near the reference desk.
8. The library will soon be moving to a much-needed six day cleaning schedule. Carpet in the meeting room was given special cleaning treatment which has helped. It will be watched to see if replacement needs to be considered.

Beth gave the Board some general directions she is considering for the upcoming budget workshop. Upgrade of the computer network and network operating system is necessary, due to changing system requirements. Additional shelving for children's materials and for music CDs, chairs to replace broken seating, outside seating areas and landscaping, special cleaning, and additional staff for circulation and tech processing are being considered for the departmental proposed budget.

Beth handed out copies of the library programs for the summer and explained the increased emphasis on reading and retention of skills during the summer. She encouraged the board members to participate and to publicize our programs.

The date for the next meeting is June 27th, 2005 at 4:00 p.m.

The meeting was adjourned at approximately 4:45 p.m.