

**Moore Memorial Public Library Board of Trustees  
Minutes**

**April 24, 2006**

Present: Nelle Leach, Ann Dube and Beth Ryker Steiner

Absent: Mary Ann Reed, Elaine Schmitz, Stephanie Doyle, Sara Moreno, Gerry Steed, Sherry Sigler and Beverly Mitchell

The meeting was called to order at 4:05 p.m. Minutes from the Feb. 27, 2006 meeting were approved as written.

Beth Ryker Steiner gave the Librarian's report:

1. The Library is progressing well on the Portal to Texas History grant which is digitizing the historical photos from the U.S. Army /First Aero Squadron collection and the 1947 Texas City Explosion collection. The original photos were returned today and training is being conducted for Carol Ann, Beth and Don Potts to create the metadata for the photographs. It is estimated that it will take approximately four months to create all the necessary metadata, then the photos will be available on the Internet for everyone to access.
2. Beth reported that the computer upgrade project is going well. The new servers have just been received, and work will begin immediately on getting the upgraded servers in place so the network and circulation software upgrades can be completed.
3. BP Amoco has awarded the library \$500 to use for the teen summer reading program. Half of the money will be spent for prizes. Half of the money will go to purchase copies of the required summer reading books for the incoming freshmen and sophomores at TC High School for use in the book discussions the library is sponsoring this summer.
4. Copies of the summer reading programs were distributed to Board members and questions concerning individual programs were answered. Beth mentioned that the Library will be involving the children in the Parks' Department camps in its independent summer reading program.
5. A short discussion followed about the increase in library usage.
6. The Texas Library Association Conference will be held this week. All librarians on staff will be attending, but will be rotating days so that full service can still be provided in the library.

7. Beth reported that the roof bid will be let this week, with the replacement scheduled for completion within 45 days. Carpeting in the Meeting room will be replaced in August after summer reading programs are over. A special cleaning of the books on the shelves will be completed by an outside firm over the Mother's Day Weekend.
3. The date was set for the next meeting (June 26<sup>th</sup> at 4:00 p.m.) and the meeting was adjourned at 4:50 p.m.