

**Moore Memorial Public Library Board of Trustees
Minutes**

August 28, 2006

Present: Mary Ann Reed, Nelle Leach, Gerry Steed, Sara Moreno, Ann Dube, Beth Ryker Steiner

Absent: Stephanie Doyle, Sherry Sigler and Beverly Mitchell

The meeting was called to order at 4:01 p.m. Minutes from the June 26, 2006 meeting were approved with one change made. Nelle Leach was added to the list of Board members absent from the meeting.

Beth Ryker Steiner gave the Librarian's report:

1. The Library has released approximately 200 digitized photographs of the Texas City Disaster through the Portal to Texas History site. About 120 more photographs have been digitized and are in the process of being catalogued with metadata. Those should be finished by mid October, and will be released to open access through the Internet. Curriculum units for 4th and 7th grade Texas History students have been released through the same site and are available for use through the Internet.
2. The library will finish the last scheduled upgrade for the computer network this week. Staff is in the process of completing a major library software upgrade which should be completed by the week end.
3. Summer reading programs were considered successful. The library estimates approximately 1150 children were involved in the summer reading programs. Sir Read-a-lot, the reading worm, grew to quite a large size, but hopes to grow even bigger next summer.
4. CarolAnn Mills, the Head of Technical Processing/ Assistant Director, is retiring the end of August. She will come back in September to a part-time Cataloging position. Recruitment has begun to fill CarolAnn's old position, but is expected to take several months.

Beth gave a brief summary of the major extra areas of emphasis projected for the library during the next fiscal year. These areas include:

1. Digitization of early Texas History photographs and open access for those photographs through the Internet
2. Preparation and development of a Web exhibit on the 1947 Texas City Disaster
3. Beginning digitization and preservation of historical documents

4. Wireless access in sections of the library
5. Landscaping around the sides of the building
6. Replacement and upgrades of some of the peripherals in the computer networks (printers, scanners, etc.)
7. Directed or assumed outreach in new areas (E-government)
8. Building space requirements

Mary Ann Reed reported on her attempts to contact board members who regularly been absent from Board meetings. Sherry Sigler has resigned due to time problems. Mary Ann has not been successful in reaching Beverly Mitchell. Mary Ann asked that Board Members who had suggested names of persons who would make good Board members to put those names in writing and give them to Beth who would pass them on to the Mayor.

By-laws call for elections to be soon, but the information on which Board members' terms are up is not clear. Beth will contact Mayor Doyle and see if she can find out the "official" term dates.

Mary Ann Reed reported that she and Elaine Schmitz had attended the meeting of the Galveston County Commissioners Court in August in which the budget for FY2006/07 (which includes the budget for the Galveston County Library System) was discussed. She felt their presence was recognized and helpful. The library system should be receiving word about the funding in the budget in the next few weeks.

Mary Ann Reed introduced Nickel and Dimed as the book chosen for Galveston County Reads in 2007. Beth indicated the library has already purchased about 20 extra copies and they are available for checkout.

Mary Ann Reed complimented library staff on a varied and comprehensive library program. Gerry Steed passed on a request from a patron for more large print books. Beth reminded Board members that free computer classes had started again at the library.

Ann Dube asked if NHS tutoring would be taking place again this year. Beth replied that she expects it will and the library was planning for that, although they have not yet heard definitively from the NHS sponsor.

The meeting was adjourned at 4:38 p.m. The date for the next meeting is set for Oct. 23rd at 4:00 p.m.