

**Mares Memorial Public Library Board of Trustees
Minutes**

Special meeting: May 19, 2008

Present: Gerry Steed, Mary Ann Reed, Elaine Schmitz, Sara Moreno, Stephanie Doyle, Nelle Leach and Beth Ryker Steiner. Also present was Friends of the Library Board Chairman Tish Hart, and Assistant Director Samantha Johnson.

Absent: Ann Dube, Sara Ettredge and Shirley Mapps

Doug Hoover from the City of Texas City also attended.

The meeting was called to order at 12:35 p.m. Minutes from the April 28, 2008 meeting were approved as amended. (May 19th meeting time was changed to reflect the 12:30 meeting time).

The Library Board of Trustees created a committee for Library Planning made up of all Library Board members. The Friends of the Library group was invited to provide members for the committee and will try to have at least one member representing their group on the committee.

Notice of any meetings of the Planning Committee will be posted at least 72 hours in advance of the meeting.

Methods of funding the Library project were discussed. Economic development funds may not be used for construction or remodeling of a public library. There are no current or expected Federal or State funds available for construction of public libraries. Funding from businesses or corporations may be desirable if costs for the library project exceed the available \$5 million dollars.

Mr. Hoover explained that the Mayor is looking for input on what is best for the community for library services. Committee members discussed the need to visit other libraries, and will use a City bus to visit the Stella Link branch of Houston Public Library and the Freeman Memorial Library in Clear Lake on Tuesday, May 27th. The bus will leave at 9:30 a.m. from the front of Moore Memorial Public Library. Additional library visits may be planned for a later date.

The Board members discussed methods of obtaining public input for this project. Suggestions were made to create a survey which will be available online, in the library, in the library newsletter, as a mail out with the water bills, and possibly on Channel 16 to get public input. Committee members will develop survey questions and email them to Beth.

Beth will email the Consultants report, the July 2, 2007 drawing from Bay Architects, the Texas State Public Library Standards, and the board minutes to Committee members.

The meeting was adjourned at approximately 2 p.m.

The Library Planning committee will meet again for the field trip to the libraries on May 27th at 9:30 a.m. at Moore Memorial Public Library.

The Moore Memorial Public Library Board of Trustees will meet on Monday, June 23rd at 4 p.m.