

**Moore Memorial Public Library Board of Trustees  
Minutes**

Aug. 18, 2008

Present: Gerry Steed, Nelle Leach, Sarah Ettredge, Mary Ann Reed, and Beth Ryker Steiner

Absent: Sara Moreno, Elaine Schmitz, Stephanie Doyle, Shirley Mapps and Ann Dube

The meeting was called to order at 4:05 p.m. Minutes from the June 23<sup>rd</sup> meeting of the Library Board was approved as written.

Library Director Beth Ryker Steiner gave a short report :

1. Summer reading programs are very successful. Tabulations of summer statistics are in progress, but preliminary reports show a substantial increase in participation in the reading program.
2. The Library's budget workshop for FY08/09 was held in early June, and appeared to be well received. Budgets will not be finalized until later in September. .
3. The back issues of the Texas City Sun on microfilm have been received and are being used by the public. Staff members retrieve, load and rewind the microfilms used.
4. The library is still looking for a replacement Young Adult/Public Services Librarian to replace Lisa Neal who has left. There are also 2 part-time library shelver/pages positions open.
5. Plans are still in place to begin self pick-up of holds by patrons in early September.

Tabulation and analysis of the library survey results and the focus groups has taken place. About 275 library surveys were received during the month of July, most from persons visiting the library facility. Two open focus groups were also held on the Library facility in July. Library Board and Library Planning Committee members were given copies of the tabulations and analysis. Library Board members present voted to send this information to Mayor Doyle, Doug Hoover and the City Commissioners, under a cover letter from Board President Sara Moreno asking for the architects to be released by the Mayor to resume architectural planning work on the library facility.

Nelle Leach requested that copies of library monthly reports and statistics be provided to all members of the City Commission so that they could be aware of the community usage of the library.

The next meeting of the Library Board is scheduled for Monday, Oct. 27th at 4 p.m.

The meeting was adjourned about 4:50 p.m.