

**Moore Memorial Public Library Board of Trustees
Minutes**

April 27, 2015

Present: Bill Johnson, Clara Irby, Shirley Mapps, Hallie Ketchum, JoAnn Hackbarth, Beth Ryker Steiner. Also present was Mr. Nick Finan.

Absent: Sara Moreno, Barbara Briney, Bette Rac , Bridget Buffa

The meeting was called to order about 4:00 p.m. Minutes from the February 23rd meeting of the Library Board were approved as written.

Library Director Beth Ryker Steiner reported:

1. Library operations are going well and the library building is quite busy.
2. The Computer Services Technician position formerly held by Bryan Humphrey is being deleted from the Library's roster of approved positions. City of Texas City IT staff will take over many of the duties of this position in return for reimbursement of some of the salary costs by the library. Some duties will be distributed to other library employees.
3. The Library Systems Administrator/Webmaster has left. Recruitment to fill this position is ongoing. Leslie Ragsdale will maintain the Library's website and assist in technical issues on an interim basis until the position is filled.
4. Recruitment for the vacant part-time shelver position continues.
5. The pumphouse motors have been rebuilt. (These motors run the library's heating and air conditioning system.)
6. Tracking software has been installed on the new Library laptops to assist in theft prevention.

With the addition of tracking software to the new laptops, certain procedures aimed at preventing theft can now be discontinued. JoAnne Hackbarth moved, and Hallie Ketchum seconded, a motion to approve an updated Laptop Computer Policy, in line with these new safeguards.

Beth gave a brief explanation of the new print management system that has been implemented for the public printers. Staff and patrons alike seem to like the new system, which has been relatively free of issues in the short time it has been in place. Early data shows that there is less waste of paper and ink, fewer pages are printed overall, and patrons are happy to have a way to eliminate costly printing mistakes before printing.

Bill Johnson gave a brief report on the 2015 Texas Reads book *The Martian* by Andy Weir. Discussion sessions will be held in September and extra copies of the book are already available for checkout at the Reference desk. Bill asked all Board members to consider participating in this program, and to talk about it to others in the community so that there is strong participation for this year's program.

Beth indicated that FY 2016 budget figures were being developed for the Library. Budget workshops for the City of Texas City are expected to be held in June.

.The meeting was adjourned at 4:33 p.m. The next scheduled Board meeting is Monday June 22nd, 2015 at 4 pm in the Library's Holland meeting room.