

**Moore Memorial Public Library Board of Trustees
Minutes**

April 23, 2012

Present: Hallie Ketchum, Clay West, Nelle Leach, Mary Ann Reed, Shirley Mapps, Gerry Steed

Absent: Sara Moreno, Stephanie Doyle, Elaine Schmitz

The meeting was called to order at 4:00 p.m. Minutes from the Feb. 27th meeting of the Library Board were approved.

Mr. Nick Finan, Chief of Management Services and Captain Joe Stanton of the Texas City Police Department were present to discuss security at the Library. Mr. Finan said that several options were being considered to help increase security including cameras and different landscaping. Captain Stanton added that the Police Department would be patrolling the library more frequently during closed hours, including performing key checks. He reiterated the commitment of the Police Department to helping the Library maintain a safe and secure building and grounds. Mr. Finan indicated additional options for security would be considered if necessary.

Director Beth Ryker Steiner gave the Librarian's report:

1. The library has hired a new Children's Librarian, Lauren Bridges, who will start work on May 7th. Kayla Jackson will become the Reference Librarian at the end of August, replacing Daniel Stuart, who is no longer on staff.
2. The Texas State Library & Archives Commission is finishing the process of closing out unfunded programs and decreasing public library staff. Minimum accreditation standards will continue to be in force.
3. The Houston Area Library System is in the process of closing down. It is scheduled to shut down completely near the end of June. There is one full-time staff member remaining at this time funded under that program.
4. The Galveston County Library System has decided to submit essentially a flat-line budget request for FY 2012/2013.
5. Summer programs for all ages have been planned and programs are out. They are all accessible online too. The library is expecting a very busy summer.
6. Planning for the summer programs is proceeding per schedule. Programming plans are being created for both standard staffing resources and the current short-staffing situation.
7. The upgraded fire and smoke alarm systems have been successfully installed and tested.
8. Beth gave a quick update on the status of subscription e-books in the library. Several established vendors plan to have products available by summer.

Discussion was held about the status of the Moore Memorial Public Library Strategic Plan (Oct. 1, 2012 through Sept. 30, 2014). The Plan is scheduled to be on the agenda of the City Commission meeting in May.

Beth gave a brief update on downloadable e-books. That service is due to begin in early May. Moore Memorial will not be part of a consortium, at least during this first contract period.

The Board members voted unanimously to approve the updated Interlibrary Loan Policy. This item will now be put on the agenda of the City Commission in May or June.

Beth encouraged all Board members to read this summer and participate in the Summer Reading Programs.

The meeting was adjourned at approximately 5:03 pm. The next scheduled Board meeting will be on Monday, June 25th at 4 pm.