

**Moore Memorial Public Library Board of Trustees  
Minutes**

June 23, 2014

Present: Bill Johnson, Shirley Mapps, Hallie Ketchum, Clara Irby, Barbara Briney, Arcadio Rodriguez, William Johnson, JoAnn Hackbarth, Beth Ryker Steiner

Absent: Sara Moreno, Bette Rac

The meeting was called to order at 4:00 p.m. Minutes from the April 27, 2014 meeting of the Library Board were approved as written.

Library Director Beth Ryker Steiner reported:

1. Building maintenance and Sirsi/Dynix system maintenance issues have been substantial this year, and the Library will most likely be over budget in both those areas. Sewer issues, electrical issues, problems with the front doors, maintenance costs for the restrooms and carpet, and unexpected data format upgrades led to higher costs in those areas than expected.
2. Hiring efforts are in process to fill the vacant part-time shelver position.
3. Lauren Bridges, the Children's Librarian has resigned. Recruiting efforts to fill the position are ongoing. It is unlikely a replacement librarian will be hired prior to late summer.
4. New tables and chairs for the adult area has been purchased and set up. This furniture is portable and has a smaller footprint than the large tables formerly in use, which should allow more seating in the library and help ease the crowding somewhat.
5. Buildings Department is working on relocating electrical circuits to allow three outlets where patrons can plug in their laptops, notebooks and phones. All will be located in the adult area.
6. Library staff, particularly the Public Services Assistant, and all Librarians, are working multiple locations this summer, as the Children's Librarian position is vacant and multiple programs are being delivered. The Children's Department will be covered by other library staff during the main service hours of the day. The Reference desk staff will handle assistance requests from that department on Saturdays and evenings.
7. The Library is busy delivering many and varied programs for youth of all ages. Early results are very positive, with heavy usage.
8. Beth has submitted the Departmental budget request for FY 2015 and had the budget meeting with the Mayor and Finance Director. The submitted request includes some major capital requirements for maintenance.

Beth announced that extra copies of the book *Quiet: the Power of Introverts in a World That Can't Stop Talking* by Susan Cain have been received and are available for checkout. This book is the book that was selected for Texas City Reads 2014. A

discussion on the book will be held in September. A public forum on the balance between introverts and extroverts in leadership will also be held in September. Publicity and more information on these programs will be released in late July and early August.

Beth asked all Board members to consider taking part in the Summer Reading Program, particularly the Independent Reading Clubs. The Library is hoping to have the most recorded reading ever, and encourages all ages to read or listen to books, audiobooks, e-books, magazines and newspapers. Sir Read-a-lot, the bookworm mascot who is composed of circles generated by completed reading logs, is a very striking visual representation of the importance of reading, and is a huge motivator for younger children. Reading logs must be received by August 15<sup>th</sup>.

Clara Irby moved, and Shirley Mapps seconded, the motion to approve the proposed and updated Interlibrary Loan Policy. The Library Board unanimously approved the policy which will go to the City Commission later this year.

The meeting was adjourned about 4:40 pm. The next scheduled Board meeting is tentatively scheduled for August 25<sup>th</sup>, but may need to be rescheduled. If necessary, Beth will notify Board members of the new date, and post the new meeting date in sufficient time to meet the legal requirements of the date change.